[Company name]

How to use this document: delete this paragraph before saving, sharing, or circulating it. Every part shown in blue is yours to replace: type your own details over each blue [field] until no blue remains. Add or remove table rows to fit your needs. Then select all (Ctrl+A) and set the font colour to the same dark colour throughout. What is left is your finished document.

Auto repair garage safety checklist

Workshop safety - lifts, tools and the working environment, checked daily.

Date	[Date]
Checked by	[Name]

Checks

Check	Yes	No	N/A
Vehicle lifts - locks engaging, no leaks, certification in date	☐	☐	☐
Jacks and axle stands - rated, undamaged, used correctly	☐	☐	☐
Battery handling - eye protection, no sparks near charging	☐	☐	☐
Fuel system work - no ignition sources, ventilation on	☐	☐	☐
Air tools - hoses intact, couplings secure	☐	☐	☐
PPE available - gloves, eye protection, overalls	☐	☐	☐
Spill kit stocked and accessible	☐	☐	☐
Fire extinguishers in place and in date	☐	☐	☐
Workshop ventilation running	☐	☐	☐
Walkways clear - no trip hazards, oil cleaned up	☐	☐	☐

Actions required

[List any issues found and what was done]

Sign-off

Checked by	Signature	Date