[Company name]

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Auto repair garage technician timesheet

Weekly hours - jobs, bays and totals, ready for payroll.

Name: _____

Week starting: _____

Hours

Day	Date	Job / reg	Start	Finish	Break	Total
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday						

Totals: **Total hours this week:** _____

Overtime hours: _____

Sign-off: Staff member: _____ **Approved by:** _____ **Date:** _____