[Company name]

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Cafe daily cash-up

End-of-day cash reconciliation for the cafe.

Date	[Date]
Cashier	[Name]

Reconciliation

Description	Qty	Unit price	Amount
Opening float			[£ amount]
Cash takings			[£ amount]
Card takings			[£ amount]
Total takings			[£ amount]
Expected (POS total)			[£ amount]
Variance			[£ amount]

Totals

	Amount
Closing float for next day	[£ amount]

Sign-off

Name	Signature	Date