Spotless Cleaning Services Ltd

Cleaning service quote template

A clear quote for cleaning work - scope, frequency and price.

Quote number	Q-2026-089
Date	9 November 2026
Prepared for	Sarah Mitchell
Valid until	9 December 2026

Scope of work

- Property type and size, e.g. 3-bed house - Detail as agreed at the meeting.
- Rooms and tasks included - Detail as agreed at the meeting.
- Frequency, e.g. weekly - Detail as agreed at the meeting.
- Extras, e.g. oven clean, windows - Detail as agreed at the meeting.

Price

Item	Amount
Regular clean - per visit	£45.00
Deep clean - one-off	£120.00
Total	£45.00

Exclusions

Excludes exterior windows, carpet shampooing unless agreed

Acceptance

I accept this quote. Signed: Sarah Mitchell Date: 9 November 2026

Sign-off

Quoted by	Signature	Date