[Company name]

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Construction site daily log

The day on site - labour, plant, progress and problems, all recorded.

Date	[Date]
Site	[Site name / address]
Logged by	[Name]

Daily record

Item	Details
Weather	[e.g. dry, 12°C - AM rain]
Labour on site	[e.g. 6 groundworkers, 2 bricklayers, 1 foreman]
Plant on site	[e.g. 3t digger, dumper]
Work completed	[Description]
Deliveries	[What arrived]
Issues / delays	[Description]

Sign-off

Name	Signature	Date