Ashford Business Services Ltd

Annual Business Report

Ashford Business Services Ltd

The year in review for **Ashford Business Services Ltd**: what the business did, how it performed, what it achieved, and where it is heading. Prepared for **Board, shareholders or management team**.

Report details

Field	Entry
Company	**Ashford Business Services Ltd**
Financial year	**Financial year**
Year end date	**9 November 2026**
Prepared by	**David Okafor, Finance Manager**
Prepared for	**Board, shareholders or management team**
Report date	**9 November 2026**

1. A message from Sarah Mitchell, Office Manager

Enter a short message from the most senior person in the business: the year in a few sentences, and the outlook.

2. The year at a glance

Headline measure	This year	Last year	Change	Comment
Revenue	**£45.00**	**£120.00**	**Change**	**Comment as agreed at the meeting.**
Gross profit	**£850.00**	**£1,250.00**	**Change**	**Comment as agreed at the meeting.**
Operating profit	**£2,400.00**	**£45.00**	**Change**	**Comment as agreed at the meeting.**
Cash at bank	**£120.00**	**£850.00**	**Change**	**Comment as agreed at the meeting.**
Customers	**001**	**001**	**Change**	**Comment as agreed at the meeting.**
Employees	**001**	**001**	**Change**	**Comment as agreed at the meeting.**

3. Financial summary

Item	This year	Last year	Change	Comment
Revenue	**£1,250.00**	**£2,400.00**	**Change**	**Comment as agreed at the meeting.**
Cost of sales	**£45.00**	**£120.00**	**Change**	**Comment as agreed at the meeting.**
Gross profit	**£850.00**	**£1,250.00**	**Change**	**Comment as agreed at the meeting.**
Operating costs	**£2,400.00**	**£45.00**	**Change**	**Comment as agreed at the meeting.**
Operating profit	**£120.00**	**£850.00**	**Change**	**Comment as agreed at the meeting.**
Profit after tax	**£1,250.00**	**£2,400.00**	**Change**	**Comment as agreed at the meeting.**
Cash at bank	**£45.00**	**£120.00**	**Change**	**Comment as agreed at the meeting.**

Financial commentary:

Enter commentary on the financial results: what drove revenue and profit, how cash moved during the year, and any one-off items. as agreed at the meeting.

4. Achievements this year

- **Enter an achievement, with the result it produced**
- **Enter an achievement, with the result it produced**
- **Enter an achievement, with the result it produced**
- **Enter an achievement, with the result it produced**

5. Challenges and how we responded

Challenge	What happened	How we responded	Outcome
Challenge	**What happened**	**How we responded**	**Outcome as agreed at the meeting.**
Challenge	**What happened**	**How we responded**	**Outcome as agreed at the meeting.**
Challenge	**What happened**	**How we responded**	**Outcome as agreed at the meeting.**

6. Our people

Enter a short section on the team: headcount, training, recognition, and any changes in leadership or structure.

Item	This year	Last year	Comment
Employees at year end	**001**	**001**	**Comment as agreed at the meeting.**
New joiners	**001**	**001**	**Comment as agreed at the meeting.**
Leavers	**001**	**001**	**Comment as agreed at the meeting.**
Training days	**001**	**001**	**Comment as agreed at the meeting.**

7. Customers and markets

Enter a short section on customers and markets: who the business served, what changed, and where demand is heading.

8. Outlook for next year

Enter the outlook: the plan for next year, the targets, the main risks, and the opportunities the business will pursue.

- **Enter a priority for next year**
- **Enter a priority for next year**
- **Enter a priority for next year**

9. Thank you

Thank you to our customers, our suppliers, and everyone at **Ashford Business Services Ltd** who made this year possible.

Sign-off

Field	Entry
Prepared by	**Emma Clarke, Office Manager**
Reviewed by	**Tom Whitfield, Finance Manager**
Date	**9 November 2026**

Ashford Business Services Ltd

Signature	**Laura Bennett**