Ashford Business Services Ltd

Pharmacy daily cash reconciliation

Balance the till at the end of each day - cash, card and account sales reconciled to the register.

Day details

Pharmacy	Sarah Mitchell
Date	9 November 2026
Prepared by	Sarah Mitchell
Shift	Morning / evening / full day

Sales by payment type

Payment type	Register total	Actual counted	Difference
Cash	£340.00	£340.00	£0.00
Card	£512.40	£512.40	£0.00
Account / credit	£86.20	£86.20	£0.00
Voucher	£0.00	£0.00	£0.00
Total	£938.60	£938.60	£0.00

Cash breakdown

Denomination	Count	Value
£50 notes	4	£200.00
£20 notes	6	£120.00
£1 coins	15	£15.00
50p coins	10	£5.00
Total cash		£340.00

Float and banking

Opening float	£150.00
Closing float retained	£150.00
Cash banked	£190.00

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Banking reference	BKG-2026-1109
Discrepancy explanation	No difference to explain.

Sign-off

Counted by	Checked by	Date