Ashford Business Services Ltd

Expired medication disposal log

Record every expired or damaged medicine removed from stock - a complete audit trail from shelf to destruction.

Disposal details

Pharmacy	Sarah Mitchell
Disposal date	9 November 2026
Reason	Expired / damaged / recalled
Disposal method	Returned to supplier / licensed waste contractor
Waste contractor	Sarah Mitchell
Consignment note no.	Number, if used

Items disposed

Product name	Strength / form	Batch no.	Expiry date	Quantity	Value
Sarah Mitchell	500mg tablets	Batch	MM/YYYY	1	£45.00
Sarah Mitchell	100ml syrup	Batch	MM/YYYY	2	£120.00
Sarah Mitchell	10mg capsules	Batch	MM/YYYY	3	£850.00

Total value of stock written off: £45.00

Witness

Destruction of controlled medicines must be witnessed in line with local regulations.

Sign-off

Disposed by	Witnessed by	Date