Ashford Business Services Ltd

Pharmacy inventory log

Track stock levels, batches and expiry dates - know what is on the shelf and what needs ordering.

Stock check details

Pharmacy	Sarah Mitchell
Stock check date	9 November 2026
Checked by	Sarah Mitchell
Location / section	Dispensary shelf a / fridge

Stock register

Product name	Strength / form	Batch no.	Expiry date	Qty on hand	Reorder level	Action
Sarah Mitchell	500mg tablets	Batch	MM/YYYY	1	2	OK
Sarah Mitchell	100ml syrup	Batch	MM/YYYY	3	4	OK
Sarah Mitchell	10mg capsules	Batch	MM/YYYY	6	12	OK

Discrepancies

Product	Expected qty	Actual qty	Difference	Reason / action
Sarah Mitchell	1	2	+/-	Reason as agreed at the meeting.

Sign-off

Counted by	Verified by	Date