[Company name]

How to use this document: delete this paragraph before saving, sharing, or circulating it. Every part shown in blue is yours to replace: type your own details over each blue [field] until no blue remains. Add or remove table rows to fit your needs. Then select all (Ctrl+A) and set the font colour to the same dark colour throughout. What is left is your finished document.

Plasterer daily log

A daily record of plastering work - rooms done, materials mixed and conditions.

Date	[Date]
Job number	[JOB-0001]
Site address	[Full site address]
Room temperature	[°C]
Operatives on site	[Names]

Log

Room / area	Work done	Bags mixed	Notes

Notes

[e.g. lounge second coat on; hallway scratch coat - mist coat tomorrow]

Sign-off

Name	Signature	Date