[Company name]

How to use this document: delete this paragraph before saving, sharing, or circulating it. Every part shown in blue is yours to replace: type your own details over each blue [field] until no blue remains. Add or remove table rows to fit your needs. Then select all (Ctrl+A) and set the font colour to the same dark colour throughout. What is left is your finished document.

Plumber payment receipt

Proof of payment for plumber work - professional, complete, and easy to file.

Receipt number	[R-0001]
Date	[Date]
Received from	[Customer name]
Amount received	[£ amount]
Payment method	[Cash / bank transfer / card]
For invoice / job	[Invoice or job reference]
Balance remaining	[£ amount or ‘paid in full’]

Received with thanks.

Sign-off

Received by	Signature	Date