[Company name]

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Retail store cash-up reconciliation

Till reconciliation - floats, takings and variances per till.

Date	[Date]
Till no.	[No.]
Cashier	[Name]

Reconciliation

Description	Qty	Unit price	Amount
Opening float			[£ amount]
Cash sales			[£ amount]
Card sales			[£ amount]
Refunds given			[£ amount]
Total takings			[£ amount]
Expected (POS)			[£ amount]
Variance			[£ amount]

Totals

	Amount
Cash banked	[£ amount]

Sign-off

Name	Signature	Date