Ashford Business Services Ltd

Roofer job sheet

One sheet per job - the details, the work, the parts and the hours, all in one place.

Job number	JOB-1042
Date	9 November 2026
Customer	Sarah Mitchell
Contact number	01632 960 123
Job site address	14 Oakfield Road, Birmingham B17 9JH
Roof type	Pitched / flat / mansard
Pitch / falls	35° pitch / 1:40 falls
Access	Independent scaffold / tower / ladder
Existing covering	Concrete interlocking tiles, 1970s

Work description

Describe the work to be done as agreed at the meeting.

Parts and materials used

Part / material	Qty	Notes
Roof tiles - type	1	
Roofing battens 25x50mm	25m	
Breathable membrane	12 rolls	
Lead flashing - code 4/5	10m	

Labour

Operative	Start	Finish	Hours
James Patel			

Completion

Work completed	Yes

Follow-up required	Yes

Sign-off

Operative	Customer	Date