Ashford Business Services Ltd

Salon cleaning checklist

Daily salon cleaning - stations, backwash and client areas.

Date	9 November 2026
Checked by	Sarah Mitchell

Checks

Check	Yes	No	N/A
Styling stations wiped down and tools put away	☐	☐	☐
Backwash basins cleaned and disinfected	☐	☐	☐
All cutting tools and brushes cleaned	☐	☐	☐
Towels collected for laundry; fresh towels stocked	☐	☐	☐
Floors swept and mopped (hair-free)	☐	☐	☐
Mirrors cleaned	☐	☐	☐
Toilets cleaned and restocked	☐	☐	☐
Reception area tidied	☐	☐	☐
Bins emptied	☐	☐	☐
Laundry started / put away	☐	☐	☐

Actions required

List any issues found and what was done as agreed at the meeting.

Sign-off

Checked by	Signature	Date