Ashford Business Services Ltd

School staff meeting minutes

Staff meeting record - decisions and actions, not a transcript.

Meeting details

Date	9 November 2026
Time	10:30 am
Chair	Sarah Mitchell
Attendees	Sarah Mitchell
Apologies	Sarah Mitchell

Matters arising

Follow-up from last meeting

Items discussed

Key points - decisions in bold as agreed at the meeting.

Actions

Action	Owner	Deadline
Action as agreed at the meeting.	Sarah Mitchell	9 November 2026

Sign-off

Chair	Date	